

Chapter 21 - Print Serialized Inventory - PINV

To go into this program, select Buyer/Inventory Reports – BUYERRPT off the Sales Menu, then select “Inventory Reports – PINV” or from any menu press the F10 key and type in “PINV” on the command line and press the ENTER key. You will be prompted for printer or file pathname. If you want to print directly to the default printer, press the ENTER key. If you want this information to print to another printer, type that printer number over the default and press the ENTER key. See [Chapter 10 Introduction to Reports](#) for additional information about the printer/file pathname screen. You will now be prompted for “Separate Locations”. Press the ENTER key to accept the default of N for no, see Figure 21-1. For Help Screens at any point, press the F5 key.

```

                                SERIALIZED INVENTORY REPORT
INVENTORY TYPE: 2
REPORT ORDER: 1
TYPE PRINT: 1

SELECT BY FLOOR PLAN AGENT: N
PRINT BAR CODE # FOR SERIAL #: N
STARTING RECEIVED DATE:
SELECT BY LOC OR LOC GROUPS: N

SELECT BY DESCRIPTION: N

SELECT BY MODEL NUMBER: N

SELECT BY STATUS: N
PRINT SERIAL NUMBERS: Y
PRINT SERVICE INFORMATION: N
PRINT TOTALS ONLY: N
1) SALES INV 2) RENTAL INV 3) SALES/RENTAL INV 4) MOVIE INV 5) ALL 6) RENT/MOV
7) TRIAL PURCHASE
```

Figure 21- 1 Serialized Inventory Report

Explanation of Fields on Serialized Inventory Report Screen

INVENTORY TYPE The following list of options will be displayed on the bottom of the screen:

The following list of options will be displayed on the bottom of the screen:

(1) SALES INV – Sales inventory refers to the inventory received as type S sales inventory (does not depreciate). You will then be prompted “**Select Only Transferred Inventory**”. If you want only inventory that has been transferred on this report, type in a Y for yes. If you answered with a Y for yes, you will see the prompt “**Transfer Date**”. Type in the earliest date you want selected. You will then be

prompted for the **"Ending Date"**. Type in the latest date you want selected.

(2) RENTAL INV - You will then be prompted **"Select Only Transferred Inventory"**. If you want only inventory that has been transferred from sales inventory to rental inventory on this report, type in a Y for yes. If you answered with a Y for yes, you will see the prompt **"Transfer Date"**. Type in the beginning date you want analyze. You will then be prompted for the **"Ending Date"**. Type in the last date you want selected. **This must be answered with a Y with for an accumulated depreciation or book value report. You must also use Option 5 (Book Value) under "TYPE REPORT"**.

(3) SALES/RENTAL INV

(4) MOVIE INV - You will then be prompted **"Select Only Transferred Inventory"**. If you want only inventory that has been transferred on this report, type in a Y for yes. If you answered with a Y for yes, you will see the prompt **"Transfer Date"**. Type in the earliest date you want selected. You will then be prompted for the **"Ending Date"**. Type in the latest date you want selected.

(5) ALL

(6) RENT/MOV - You will then be prompted **"Select Only Transferred Inventory"**. If you want only inventory that has been transferred on this report, type in a Y for yes. If you answered with a Y for yes, you will see the prompt **"Transfer Date"**. Type in the earliest date you want selected. You will then be prompted for the **"Ending Date"**. Type in the latest date you want selected.

REPORT ORDER A list will be displayed on the bottom of the screen. Enter the number of the option you want for the order in which the report will run.

- (1) MODEL NUMBER** alphabetically in Model number order
- (2) SERIAL NUMBER** numeric order followed by alphabetical
- (3) DESCRIPTION** alphabetically in description order

TYPE PRINT The following list of options will be displayed on the bottom of the screen:

- (1) DETAIL**
- (2) SUMMARY ON MODEL NUMBER** - You will then see the prompt **"Show Qty for each Location"**. The default is N for no. If you want the report to show the quantity for each location, type in a Y for yes.
- (3) DETAIL AND SUMMARY**
- (4) SUMMARY ON DESC** - You will then see the prompt **"Show Qty for each Location"**. The default is N for no. If you want the report to show the quantity for each location, type in a Y for yes. This option is only valid on description report order.

TYPE REPORT The following list will be displayed on the bottom of the screen:

- (1) COST**
- (2) ACCUM RENTAL** - You will then be prompted **"Which Revenue Info"**. A list will be displayed on the bottom of the screen. Your choice is either YTD for year-to-date or TTD for term-to-date. Enter the number beside the option you want. After entering your choice,

the next question is what term contract you will choose to ignore for keep rate.

(3) DEMO – This option gives information concerning items out on demo. When choosing the statistics for this report, choose inventory status D.

(4) RENTED – Only valid on Rental Inventory Type report. This option gives the date rented and the date delivered.

(5) BOOK VALUE - This can be used with INVENTORY TYPE Option 2 for an accumulated depreciation report. You will then be prompted "**Base Book Value on this Date**". Only valid on Rental Inventory Type report.

(6) PRICING – Only valid on Rental Inventory Type report. This option gives actual price, monthly and weekly price.

(7) PRICING #2 – Only valid on Rental Inventory Type report. This gives remaining book value, idle days, and monthly and weekly price.

SELECT BY FLOOR PLAN AGENT If answered with a Y for yes, you will be prompted to enter "FLOOR PLAN AGENT". You may enter the number assigned to a particular floor plan agent and the report will indicate all the inventory that is involved with a particular floor plan agent.

PRINT BAR CODE # FOR SERIAL # If answered with a Y for yes, the report will display bar code number instead of the serial number field.

STARTING RECEIVED DATE Enter the earliest date inventory was received that you want to see on this report.

ENDING DATE Enter the latest date inventory was received that you want to see on this report.

SELECT BY LOC OR LOC GROUP If you want to select by location(s) or location group(s), type in a Y for yes and enter the number here. The report will only print information about the requested location(s) or location group(s). Enter up to ten store numbers if choosing by location or select by 10 location groups or a range of groups. If all stores are needed, press the ENTER key to accept the default of N for No. If you have selected to run the report for more than one location, you will see the prompt "**SORT BY LOCATION**". This gives you the option to run all stores together or have the report separate them.

SELECT BY DESCRIPTION If answered with a Y for yes, you may enter up to three different descriptions.

SELECT BY MODEL NUMBER If answered with a Y for yes, you may enter up to three different model numbers. If you want an entire brand, enter the first letters such as FU for all furniture upholstery, etc. You may also choose the first letter of a product code (first letter in the model number) for instance all appliances would be A*. If you want to list a manufacturer, for example, Ashley, enter "***ASH" and the report will report on that manufacturer.

SELECT BY STATUS If answered with a Y for yes, you may enter up to fifteen different statuses. If you want the report to print all statuses, press

the ENTER key to accept the default of N for No. Status codes are N for new, R for returned inventory, O for units on rent or D for demo items, S for sold, E for early buyout, P for paid out, B, L & Z for charged off, Z skipped, Y stolen.

PRINT SERIAL NUMBERS If you want the serial numbers printed on this report, type in a Y for yes. If you enter an N for no, this report can be used to take physical inventory requiring the employees to enter the exact serial number they located. This can eliminate errors and fraud. This can also prove to be valuable information for showing a manufacturer the dollars that have been spent for a faulty item, model number or brand.

PRINT SERVICE INFORMATION Answer with a Y for yes if you want the times in service and service costs to print.

PRINT TOTALS ONLY Answer with a Y for yes if you want a report that is summarized with only the totals printed.

Press the F9 key. You will then be prompted "Any More Changes". When this is answered with an N for no, the report will begin counting and will print to the printer or file pathname you specified.

See example reports on the following pages.

Examples of PINV Setup Screens & Resulting Reports

This report will show the sales inventory cost in model number order for 11/20/06 for store 1. See Figure 21-2 and Figure 21-3.

```

SERIALIZED INVENTORY REPORT
INVENTORY TYPE: 1 ONLY TRANSFERRED INVENTORY: N
REPORT ORDER: 1
TYPE PRINT: 1
TYPE REPORT: 1

SELECT BY FLOOR PLAN AGENT: N
PRINT BAR CODE # FOR SERIAL #: N
STARTING RECEIVED DATE: 11/20/06 ENDING DATE: 11/20/06
SELECT BY LOC OR LOC GROUPS: N

SORT BY LOCATION: Y
SELECT BY DESCRIPTION: N

SELECT BY MODEL NUMBER: N

SELECT BY STATUS: N
PRINT SERIAL NUMBERS: Y
PRINT SERVICE INFORMATION: N
PRINT TOTALS ONLY: N
1) SALES INV 2) RENTAL INV 3) SALES/RENTAL INV 4) MOVIE INV 5) ALL 6) RENT/MOV
    
```

Figure 21- 2 Serialized Inventory Report Example #1 Screen

RUN DATE: 12/08/06		RSSS APPLIANCES		PINV REPORT		PAGE: 1		
TIME:15:03:13		SERIALIZED SALES INVENTORY COST REPORT IN MODEL NUMBER ORDER--DETAIL						
		LOCATION: (1) RSSS APPLIANCES #1						
		RECEIVED DATES OF: 11/20/06 THRU 11/20/06						
MODEL NUMBER	SERIAL NBR DESCRIPTION	COST	DATE RECEIVED	RENTED OR SOLD	STAT	LOC AGENT INV	CUST NBR	BAR CODE #
ACAMA14010C1D	777771 AIR CONDITIONER	536.98	11/20/06	N	1	S		50135
ACAMA14010C1D	777772 AIR CONDITIONER	536.98	11/20/06	N	1	S		50136
ACAMA14010C1D	777773 AIR CONDITIONER	536.98	11/20/06	N	1	S		50137
LOC TOTAL	1: 3	1,610.94						
RUN DATE: 12/08/06		RSSS APPLIANCES		PINV REPORT		PAGE: 2		
TIME:15:03:14		SERIALIZED SALES INVENTORY COST REPORT IN MODEL NUMBER ORDER--DETAIL						
		RECEIVED DATES OF: 11/20/06 THRU 11/20/06						
MODEL NUMBER	SERIAL NBR DESCRIPTION	COST	DATE RECEIVED	RENTED OR SOLD	STAT	LOC AGENT INV	CUST NBR	BAR CODE #
REPORT TOTAL:	3	1,610.94						
TIME FINISHED:15:03:14								

Figure 21- 3 Resulting Serialized Inventory Report Example #1

The next report shows sales inventory cost in description order for store 1 detail and summary. See Figure 21-4 and Figure 21-5.

```

SERIALIZED INVENTORY REPORT
INVENTORY TYPE: 1 ONLY TRANSFERRED INVENTORY: N
REPORT ORDER: 3
TYPE PRINT: 3
TYPE REPORT: 1

SELECT BY FLOOR PLAN AGENT: N
PRINT BAR CODE # FOR SERIAL #: N
STARTING RECEIVED DATE: ENDING DATE: 12/31/79
SELECT BY LOC OR LOC GROUPS: Y
LOCATIONS: 1 0 0 0 0 0 0 0 0 0

SELECT BY DESCRIPTION: N

SELECT BY MODEL NUMBER: N

SELECT BY STATUS: N
PRINT SERIAL NUMBERS: Y
PRINT SERVICE INFORMATION: N
PRINT TOTALS ONLY: N
Any More Changes: N
    
```

Figure 21- 4 Serialized Inventory Report Example #2 Screen

```

RUN DATE: 12/08/06          RSSS APPLIANCES          PINV REPORT    PAGE:    1
TIME:15:38:58             SERIALIZED SALES INVENTORY COST REPORT IN DESCRIPTION ORDER--DETAIL/SUMMARY
                           SELECTED BY LOCATIONS:    1
                           RECEIVED DATES OF:          THRU 12/31/79
    
```

MODEL NUMBER	SERIAL NBR	DESCRIPTION	COST	DATE RECEIVED	RENTED OR SOLD	STAT	LOC	AGENT	INV	CUST NBR	BAR CODE #
ACAMA14010C1D	777771	AIR CONDITIONER	536.98	11/20/06	N	1		S			50135
ACAMA14010C1D	777772	AIR CONDITIONER	536.98	11/20/06	N	1		S			50136
ACAMA14010C1D	777773	AIR CONDITIONER	536.98	11/20/06	N	1		S			50137
MODEL NBR TOTAL:			3	1,610.94							
DESC TOTAL:			3	1,610.94							
REPORT TOTAL:			3	1,610.94							

```

TIME FINISHED:15:38:59
    
```

Figure 21- 5 Resulting Serialized Inventory Report Example #2

This report displays a detail and summary serialized sales inventory gross profit report for location 905 for model numbers starting with EMT in model number order. See Figure 21-6 and Figure 21-7.

```

SERIALIZED INVENTORY REPORT
INVENTORY TYPE: 1 ONLY TRANSFERRED INVENTORY: N
REPORT ORDER: 1
TYPE PRINT: 3
TYPE REPORT: 2

SELECT BY FLOOR PLAN AGENT: N
PRINT BAR CODE # FOR SERIAL #: N
STARTING RECEIVED DATE:          ENDING DATE: 12/31/79
SELECT BY LOC OR LOC GROUPS: Y
LOCATIONS: 905 0 0 0 0 0 0 0 0 0

SELECT BY DESCRIPTION: N

SELECT BY MODEL NUMBER: Y
MODEL NUMBER      MODEL NUMBER      MODEL NUMBER
(EMT)

SELECT BY STATUS: N
PRINT SERIAL NUMBERS: Y
PRINT SERVICE INFORMATION: N
PRINT TOTALS ONLY: N
Any More Changes: N
    
```

Figure 21- 6 Serialized Inventory Report Example #3 Screen

```

RUN DATE: 12/08/06          RSSS APPLIANCES          PINV REPORT    PAGE: 1
TIME: 15:51:43             SERIALIZED SALES INVENTORY GROSS PROFIT REPORT IN MODEL NUMBER ORDER--DETAIL/SUMMARY
                             COST TOTALS INCLUDE ONLY STATUS "S" ITEMS
SELECTED BY LOCATIONS: 905
RECEIVED DATES OF:          THRU 12/31/79
SELECTED BY MODEL NBR: EMT
    
```

MODEL NUMBER	SERIAL NBR	DESCRIPTION	STAT	LOC	SOLD	COST	SELLING PRICE	GP	CUST NBR	BAR CODE #
ENTOPPPCARD	7529	CALL CARD	S	905	5/19/98	3.00	39.99	92.50	5002592	
ENTOPPPCARD	7542	CALL CARD	S	905	5/19/98	3.00	39.99	92.50	5002592	
ENTOPPPCARD	7509	CALL CARD	S	905	6/02/98	3.00	39.99	92.50	5002850	
ENTOPPPCARD	7479	CALL CARD	S	905	6/04/98	3.00	40.00	92.50	1000090	
ENTOPPPCARD	7508	CALL CARD	S	905	6/04/98	3.00	39.99	92.50	5002592	
ENTOPPPCARD	7511	CALL CARD	S	905	6/04/98	3.00	39.99	92.50	5002592	
ENTOPPPCARD	4697265	CALL CARD	S	905	8/06/98	1.00	39.99	97.50	10000845	
ENTOPPPCARD	4697217	CALL CARD	S	905	6/20/98	1.00	39.99	97.50	2001971	
ENTOPPPCARD	4697231	CALL CARD	S	905	7/16/98	1.00	39.99	97.50	10000845	
ENTOPPPCARD	4697163	CALL CARD	S	905	8/14/98	1.00	39.99	97.50	10000845	
ENTOPPPCARD	4697151	CALL CARD	S	905	4/27/99	1.00	39.99	97.50	10000845	
ENTOPPPCARD	4697195	CALL CARD	S	905	9/03/98	1.00	39.99	97.50	10000845	
ENTOPPPCARD	4697196	CALL CARD	S	905	8/24/98	1.00	39.99	97.50	10000845	
ENTOPPPCARD	4697199	CALL CARD	S	905		1.00	0.00	0.00	10000845	
ENTOPPPCARD	4365228	CALL CARD	S	905	4/12/99	1.00	39.99	97.50	10000845	A806
ENTOPPPCARD	4365229	CALL CARD	S	905	4/12/99	1.00	39.99	97.50	10000845	A805
MODEL NBR TOTAL:						16	28.00	599.86	95.33	
REPORT TOTAL:						16	28.00	599.86	95.33	

TIME FINISHED: 15:51:43

Figure 21- 7 Resulting Serialized Inventory Report Example #3 Snapshot

Printing Miscellaneous Inventory - PINVMISC

To get into this program, at any menu, press the F10 key and at the command line type in "PINVMISC". After entering your security information, you will be prompted for the printer or file pathname. Press ENTER to accept the default printer or type in the proper printer number or file pathname. See [Chapter 10 Introduction to Reports](#) for additional information about the printer/file pathname screen. After entering the printer or file pathname, press the ENTER key. You will now be prompted for "Separate Locations". Press ENTER and accept the default of N for no. You will now see a screen similar to Figure 21-8. For Help Screens, press the F5 key.

```

                                MISC INVENTORY PRINT

ENTER REPORT ORDER: 1
QUANTITY FIGURE TO PRINT: 1
PRINT LOCATIONS WITH NO QUANTITY: N
DISCONTINUED ITEMS: I
COST DATA: 1

SELECT BY DESCRIPTION: N

SELECT BY LOCATION: N

SELECT BY MODEL NUMBER: N

SELECT BY VENDOR: N
OVERRIDE SEASON: N
INVENTORY TYPE: 1
WANT REORDER REPORT: N
WANT BIN REPORT: N
1) MODEL NUMBER 2) DESCRIPTION
```

Figure 21- 8 Misc Inventory Print Screen

How to set up the Print Miscellaneous Inventory Report

ENTER REPORT ORDER

- 1 = **Model Number Order** Report will print the inventory in model number order alphabetically.
- 2 = **Description Order** Report will print the inventory in description order alphabetically.

QUANTITY FIGURE TO PRINT

- 1 = **Current Qty on Hand** will print miscellaneous inventory on hand at the time the report is run.
- 2 = **Qty Received Ptd** will print miscellaneous inventory received this period to date.

NOTE: If 'Reorder' or 'Balancing' Report is requested then 'Current Qty on Hand' is printed regardless of this selection.

PRINT LOCATIONS WITH NO QUANTITY By selecting Y for yes, the report will provide information including reorder levels. By selecting N for no, the report will give you only the on hand quantities.

DISCONTINUED ITEMS **I = Include discontinued items on report.**
 E = Exclude discontinued items on report.
 O = Only discontinued items on report.

COST DATA **1 = Actual Cost** report will look at the actual cost of the last inventory received.
 2 = Average Cost report will look at the average cost field. The average cost is calculated by using all inventory on hand divided by the quantities and cost of inventory on hand.
NOTE: If 'Reorder' or 'Balancing' Report is requested then 'Actual Cost' is printed regardless of this selection.

SELECT BY DESCRIPTION If answered Y for yes, you may enter up to three different descriptions. Partial descriptions can be entered so that any item with a description that begins with the entered partial description will be selected.

SELECT BY LOCATION If you want to be able to print only certain locations, type Y for yes. You will then be prompted "**Select by Loc or Loc Group**". If you want to select by location(s) or location group(s) enter the number here. The report will print only information about the requested location(s) or location group(s). Enter up to ten store numbers. If all stores are needed, press ENTER. If you have selected to run the report for more than one location, you will see the prompt "**Sort by Location**". This gives you the option to run all stores together or have the report sort them.

SELECT BY MODEL NUMBER If answered Y for yes, you may enter up to three different model numbers. A partial model number may be entered followed by an asterisk (*) to select all model numbers that begin with entered model number. NOTE: You may effectively select by product code by entering the product code part of the model number followed by an asterisk.

SELECT BY VENDOR If you answered Y for yes, you may enter a vendor number. If you do not know the vendor number, you can enter the first few characters of the vendor name or leave this field blank for a selection list.

OVERRIDE SEASON
N = No override.
M = Override Month - Enter what month to run this report for.
S = Override Season - Enter what season (Low, Med or Hi) to run this report for.

INVENTORY TYPE
1 = Misc Only will look only at miscellaneous inventory.
2 = Movies Only will look only at movie inventory.
3 = Misc and Movies will look at miscellaneous and movie inventory.

WANT REORDER REPORT
N = No will give you a report of on hand miscellaneous inventory only.

Y = Yes will give you inventory level information from the item file indicating amounts to reorder.

B = for balancing will provide stock balancing information for multiple stores as part of the reorder report, thus identifying situations where inventory transfers could avoid the cost of ordering additional inventory.

WANT BIN REPORT Answering Y for yes to this option will give you the bin number each miscellaneous model number is in. **NOTE: The 'Reorder' or 'Balancing' Report options are not available with this option.**

Press the F9 key. You will be prompted "Any More Changes: N". If you need to make corrections, enter Y for yes. When this is answered with an N for no or the default of N is accepted by pressing the ENTER key, the report will process and will print to the printer or file pathname you specified.

See Figure 21-9 and Figure 21-10 for an example of printing a miscellaneous inventory report.

Example PINVMISC Setup Screen and Resulting Report

```

MISC INVENTORY PRINT

ENTER REPORT ORDER: 2
QUANTITY FIGURE TO PRINT: 1
PRINT LOCATIONS WITH NO QUANTITY: Y
DISCONTINUED ITEMS: I
COST DATA: 1

SELECT BY DESCRIPTION: N

SELECT BY LOCATION: N

SORT BY LOCATION: Y

SELECT BY MODEL NUMBER: N

SELECT BY VENDOR: N
OVERRIDE SEASON: N
INVENTORY TYPE: 1
WANT BIN REPORT: N
WANT REORDER REPORT: B
ENTER AN "N" OR A "Y"
    
```

Figure 21- 9 Misc Inventory Print Screen Example

```

PINVMISC                                PAGE: 1
RUN DATE: 12/14/06                      RSSS APPLIANCES
TIME:15:27:27
MISC INVENTORY UNITS SEQUENCED BY DESCRIPTION--DETAIL/SUMMARY--BALANCING REPORT
LOCATION: ( 1) RSSS APPLIANCES #1

MODEL NBR      DESCRIPTION 1      DESCRIPTION 2      QTY ON INV ORD  MAX  ON  NEED
                LOC  HAND  LVL LVL  LVL ORDR  ORDR  ACTUAL COST ORDER COST
ABABC          CLOCK W/IPOD DOC    PLATINUM          1  3.00 M  5  6  0  3    100.000  300.00
                LOC TOTAL  1:  3.00                0  3    300.00
                REPORT TOTAL:  3.00                0  3    300.00

TIME FINISHED:15:27:31
    
```

Figure 21-10 Misc Inventory Report Example

The report header will list the descriptions, locations, vendor and/or model numbers selected. The report detail in this example lists the model number, descriptions, location, quantity on hand, desired inventory level (low, medium or high) based on month and season, order level (reorder point), maximum stock level, amount on order, need to order amount, and cost information. There is also summary information for model number and description subtotals. The 'need to order' and 'order cost' fields are recomputed (denoted with a double line) for these subtotals based on the other fields for the subtotal.

The report columns are described below:

- MODEL NBR** Model Number.
- DESCRIPTION 1** Description Line 1.
- DESCRIPTION 2** Description Line 2.
- LOC** Location.
- QTY ON HAND** Quantity on hand or in stock.
- INV LVL** Inventory Level of "L", "M" or "H" for Low, Medium, or High as determined by the month the report is run for and the season defined at the product code level or overridden by the location or item level.
- ORD LVL** Order Level, reorder point or minimum stock level for the specified season.
- MAX LVL** Maximum Stock Level.
- ON ORDR** Quantity on order for this item and location.
- NEED ORDR** This is the amount that needs to be ordered to bring the inventory up to the maximum stock level. A negative amount indicates surplus stock (stock above the maximum stock level), zero indicates sufficient stock and a positive amount indicates deficient stock (below reorder level) requiring a purchase or transfer. For the subtotal lines this amount is recalculated rather than totaled (denoted by the double line).
- ACTUAL COST** The actual or last cost per unit for the item.
- ORDER COST** The cost to order the recommended quantity for this item. The actual cost per unit times the need to order amount. For the model number subtotal lines, this amount is recalculated rather than totaled (denoted by the double line).
- DATE ORDER DUE** The 'date order due in' from the Item Maintenance (ITEMMNTS) screen if there is an 'on order' amount for this model number.